



Michigan Standard Caregiver Training Tracker *(Keep 1 on file for each Caregiver)*

This **Training Tracker** is a FREE record keeping tool courtesy of the Child Care Support Network. It makes it easy to determine what training is required by the state and track what training each caregiver has completed to fulfill those requirements. **The Training Tracker** is conveniently formatted as a fillable PDF to make it easy to update for record keeping. Child Care Support Network offers convenient training packages designed to take the guesswork out of picking the right topics and save you time. For more information on these cost effective packages visit <https://ccsnttraining.com/packages/micaregiver>. *(Updated Dec. 2024)*

Caregiver name: _____ Training complete date _____

Director name: _____

Director signature: _____

Centername: _____

Address: _____

City/State/Zip: _____

Phone: _____

E-mail: _____

Michigan Standard Caregiver annual training - 16 Hrs

At least **16 clock hours** of annual training must cover each of the following topics:

Topic	Hrs	Training title(s)	Complete
Child development and learning			<input type="checkbox"/>
Health, safety, and nutrition			<input type="checkbox"/>
Family and community collaboration			<input type="checkbox"/>
Program management			<input type="checkbox"/>
Teaching and learning			<input type="checkbox"/>
Observation, documentation, and assessment			<input type="checkbox"/>
Interactions and guidance			<input type="checkbox"/>
Child care center administrative rules			<input type="checkbox"/>

(Michigan Great Start Caregiver annual training on reverse side)

Requirements obtained from the Michigan Department of Licensing and Regulatory Affairs / Child care Licensing Bureau



Child Care Support Network

Phone: 715-258-2448 E-mail: orders@impacttrainingcenter.net



Visit <https://ccsnttraining.com/packages/micaregiver> to view and purchase training



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Caregiver name: _____ Training complete date _____

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Michigan Great Start Caregiver annual training - 24 Hrs

At least **24 clock hours** of annual training must cover each of the following topics:

Topic	Hrs	Training title(s)	Complete
PD1: Focused on the age grouping served by the staff: • Infants (birth to one) • Toddlers (one year to 36 months) • Preschool (36 month to Kindergarten) • School age	2		<input type="checkbox"/>
PD2: Focused on one of: • Challenging behaviors • Prevention of suspension • Expulsion • Mental health • Trauma-informed practices • Social and emotional health	2		<input type="checkbox"/>
PD3: Focused on one of: • Culture • Diversity • Disabilities • Inclusive practices	2		<input type="checkbox"/>
PD4: Focused on family engagement	2		<input type="checkbox"/>
PD5: Focused on the Strengthening Families: • Parental Resilience • Social Connections • Knowledge of parenting • Concrete support in times of need • Social/emotional competence of children	2		<input type="checkbox"/>
PD6: Focused on anti bias approaches	2		<input type="checkbox"/>
PD7: Focused on effective business practices	2		<input type="checkbox"/>
PD8: Focused on Environment Rating Scale, Classroom Assessment Scoring System, or Social Emotional Learning Program Quality Assessment to prepare for onsite observation.	2		<input type="checkbox"/>
PD9: Training beyond licensing requirements in areas of interest or that align with individual professional development goals.	8		<input type="checkbox"/>

(Michigan Standard Caregiver annual training on reverse side)

Requirements obtained from the Michigan Department of Licensing and Regulatory Affairs / Child care Licensing Bureau and Great Start to Quality



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