

Arizona Caregiver Training Tracker (Keep 1 on file for each Caregiver/Staff)

This **Training Tracker** is a FREE record keeping tool courtesy of the Child Care Support Network. It makes it easy to determine what training is required by the state and track what training each caregiver has completed to fulfill those requirements. The Training Tracker is conveniently formatted as a fillable PDF to make it easy to update for record keeping. Child Care Support Network offers convenient training packages designed to take the guesswork out of picking the right topics and save you time. For more information on these cost effective packages visit https://ccsntraining.com (Updated Dec. 2025)

Caregiver/Director/Staff name:	Training complete date
Director name:	
Director signature:	
Centername:	
Address:	
City/State/Zip:	
Phone:	
E-mail:	

Arizona Caregiver/Director/Staff annual training

At least (24) clock hours of annual training hours in at least two of the following topics:

- 1. Child growth and development, including: Infant growth and development, including SIDS prevention and <u>safe sleeping practices;</u> <u>Brain development</u>; <u>Basic</u> <u>child development</u>, including cognitive, social, emotional, and physical, as well as approaches to learning; Language development; Observation and child assessment, Developmentally-appropriate activities; Child guidance and methods of positive discipline which may include techniques to promote healthy social-emotional evelopment and reduce challenging behaviors
- 2. Health and safety issues, including: Accident and emergency procedures, including CPR and first aid for infants and children; Recognition of signs of illness and infestation; Nutrition and developmentally-appropriate eating habits; Child abuse detection, reporting, and prevention; Safety of indoor and outdoor activity areas; Sun safety policies and procedures; Water safety; Prevention and control of infectious diseases, including immunization; Prevention and response to emergencies due
- to food and allergic reactions, including anaphylactic shock; Building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; Emergency preparedness, response, and recovery planning for emergencies resulting from a natural disaster or a human-caused event; Administration of medication, consistent with standards for parental or guardian consent; Handling and storage of hazardous materials and the appropriate disposal of biocontaminants; Prevention of shaken baby syndrome, pediatric abusive head trauma, and child maltreatment; or Physical restraint techniques.
- 3. Program administration, planning, development, or management; and
- 4. Availability of community services and resources, including those available to children with a special health care need or a disability

Topic	Hrs	Training title	Complete

(Please turn over to add additional Trainings)

Requirements obtained from the Arizona Early Childhood Workforce Registry AND the Arizona Department of Health Services



Child Care Support Network Phone: 715-258-2448 E-mail: orders@impacttrainingcenter.net





Arizona Caregiver/Director/Staff annual training (Continued)

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Director name:				
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Address:				
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E-mail:				
			0	
Topic	Hrs	Training title	Complete	

Requirements obtained from the Arizona Early Childhood Workforce Registry AND the Arizona Department of Health Services



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